

The Eighth Regular Meeting of the Medford School Committee

May 1, 2023

Regular Meeting: 6:00 PM

To Be Held at the Howard Alden Memorial Chambers, Medford City Hall as well as on Zoom

The meeting will be held remotely via Zoom and viewed through Medford Community Media on Comcast Channel 15 and Verizon Channel 45 starting at 6:00 p.m.

Medford Public Schools is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://mps02155-org.zoom.us/j/94586627148>

Meeting ID: 945 8662 7148

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AGENDA

- I. Roll Call for Attendance of Members and Student Representative(s)
- II. Salute the Flag
- III. Good of the Order
- IV. Consent Agenda

- a. Bills and Payrolls
- b. Minutes from Regular School Committee Meeting: **April 10, 2023**

V. Report of Subcommittees

- a. Minutes from Rules & Policy Subcommittee Meeting: **April 25, 2023**
- b. Minutes from Evaluation Subcommittee Meeting: **April 27, 2023**

Motion to Approve: Superintendent evaluation template, instructions, and process for consideration

VI. Report of the Superintendent

- 1. Updates and Comments: Dr. Marice Edouard-Vincent, Superintendent

2. Recommendation to Approve No School Choice District – School Year 2024: Dr. Marice Edouard-Vincent, Superintendent
3. Recommendation to Approve Travel to Italy: Dr. Vilma Bibeau, Coordinator of World Language and Ms. Nicole Chalifoux, Teacher.
4. Report on MHS/MVTHS Safety, Security and School Climate Review: Mr. Michael Welch, Administrative Consultant to MPS

VII. Presentations of the Public (not to begin before 7:00 pm)

Regular Meetings of the School Committee include this ‘Presentations of the Public’ agenda item to give any resident the opportunity to place a presentation before the School Committee. A resident may only present once at any meeting.

These presentations are an opportunity for the public to make a presentation to the Committee but are not opportunities for dialog with the Committee. If one or more members of the Committee wishes to have a conversation about the topic presented, a member may request that the item be added to a subsequent Regular Meeting.

The details for submitting a presentation can be found within the policy BEDH, Public Comment and Presentations of the Public.

Pursuant to policy BEDH, Public Comment and Presentations of the Public – any resident in the audience may be given permission to speak once on any item on the agenda for up to three (3) minutes. The speaker is expected to keep their comments to the item on the agenda. The speaker must begin their comments by providing their full name and full Medford street address where they reside. A welcoming, inclusive community is both a value of the School Committee and an aspirational goal. We ask for your help in achieving this goal and value your perspective. Employees of the Medford Public Schools are exempt from the residency requirement of this policy. The voice of our employees is welcomed on all matters before this body. When a non-Medford-resident employee is participating in public comment or submitting a presentation of the public they will include their home address and identify themselves as an employee of the Medford Public Schools.

VIII. Continued Business

2023 – 01 Offered by: Jenny Graham

On April 26, 2021, the school committee voted unanimously to amend policy GAD – Permanent Staff Positions.

The amended policy includes this language:

All job descriptions will be reviewed every three years and presented to the School Committee for approval. Job descriptions will contain a last reviewed date. The

Superintendent will establish a review cycle for all position descriptions within 60 days of the adoption of this policy. The initial review cycle will last for no longer than three years and conclude by September 1, 2024.

Effective October 1, 2021, the comprehensive list and current job descriptions for professional staff positions are available for review by the public on the MPS website.

Each time a new position is established by the Committee, the Superintendent will present for the Committee's approval a job description for the position, which specifies the jobholder's qualifications and the job's performance responsibilities.

Although such positions may remain temporarily unfilled, only the Committee may abolish a position it has created. All positions unfilled for the entire prior school year will be reported to the Committee annually no later than June 1st, with an explanation for the vacancy.

All positions that remain unfilled for more than two consecutive school years will be presented to the Committee to be abolished no later than June 1st. In the event the Superintendent wishes to maintain any positions that have been unfilled for more than two consecutive school years the Superintendent must explain the rationale and plan to fill the position and get approval from the Committee to continue the unfilled position for an additional year.

Be it resolved that the Superintendent provide an update and timeline to comply with the September 2024 completion of the initial review cycle herein.

Date Submitted to be on Agenda: April 26, 2023

Date Requested to be on Agenda: May 01, 2023

2023 - 02 Offered by: Jenny Graham

Whereas the Medford School committee heard a presentation from the Andrews Middle School Global Scholars program on June 6, 2022 regarding the results of their composting pilot including an annual cost for the Andrews Middle School of \$720; and

Whereas the school committee unanimously voted to ask the administration to investigate the costs of composting district wide for possible implementation in school year 2022-2023;

Be it resolved that the administration provide an update on composting efforts in Medford Public Schools this year and plans for the upcoming 2023-2024 school year.

Date Submitted to be on Agenda: April 27, 2023

Date Requested to be on Agenda: May 01, 2023

IX. New Business

2023 - 08 Offered by: Jenny Graham and Melanie McLaughlin

Whereas the School Committee seeks to increase transparency and community engagement; and,

Whereas Medford Public Schools has recently relaunched its website on a modernized platform that enables regular maintenance;

Be it resolved that the Communications and Family Engagement Subcommittee meet to discuss updates to the website that would promote family engagement, improve accessibility, and ensure transparency for all MPS families and residents of Medford.

Be it further resolved that the Communications and Family Engagement Subcommittee will invite Ms. Lisa Miller and her students who worked to launch the site and are currently working on plans for phase 2 of development.

Date Submitted to be on Agenda: April 27, 2023

Date Requested to be on Agenda: May 01, 2023

X. Reports Requested - none

XI. Condolences

- The Medford School Committee expresses its sincere condolences to the family of: Charles E. Douglas, father of Charlene Douglas, Medford Teachers Association President and Rory Kline, Cafeteria Manager, at the Missituk Elementary School.
- The Medford School Committee expresses its sincere condolences to the family of: Mary V. Bowler, mother-in-law to Lisa Bowler, former Medford High School Administrative Assistant.
- The Medford School Committee expresses its sincere condolences to the family of: Theresa A. McManus, mother-in-law of former girls softball coach Charlie Pagliarulo.
- The Medford School Committee expresses its sincere condolences to the family of: Beverly A. Oliveri, mother of Kathleen Keenan, site coordinator, Roberts After School Program.
- The Medford School Committee expresses its sincere condolences to the family of: Allen Hodgdon, father of Dr. Laurie Hodgdon, Principal of the Curtis Tufts High School.

XII. Next Meeting

The **9th Regular School Committee Meeting** will be held on **May 15, 2023** in the Alden Memorial Chambers, Medford City Hall - in addition to Zoom .

XIII. Adjournment